



## IDEAL INDIAN SCHOOL, DOHA – QATAR

**Ext.Circular No. 16/005/2024**

**Date : 04<sup>th</sup> May 2024**

**25 Shawwal 1445**

**Dear Parents,**

**Greetings from Ideal Indian School !!!**

1. **Attendance:** Parents are crucial in ensuring their children attend school on time. Hence, we request that you drop off your wards at Gate No 5 before 6:50 AM. We want to ensure that classes start promptly, and your children have the best possible learning experience. To achieve this, class teachers have been instructed to report students who arrive late to the Heads of their respective sections. Therefore, we urge all parents to maintain school timings and help us create a safe and structured environment for our students.
2. **Parent-teacher meeting:** The meeting is scheduled for May 16th, 2024, from 5:30 PM to 8:30 PM. Parents must actively participate in these meetings and utilize this time constructively to discuss their wards' academic progress. Such meetings allow collaboration with teachers and identify areas where students need extra support. Please note that there is no change in the school's working hours; however, the school admin office will work from 6:30 AM to 1:30 PM and from 5:30 PM to 8:30 PM.
3. **Activity Uniform:** Parents must make sure that their children are in the appropriate activity uniform during sports, athletics, and special events. This will help maintain a sense of unity and team spirit and ensure that all students are well-prepared for these events. Parents should coordinate with their child's class teacher and follow the guidelines.
4. **Safety of the students:** Ensuring the safety of our students is of the utmost importance to us. We kindly request parents who use their own transport to pick up their wards before 1:45 PM, and parents are also requested to note the waiting areas in the sections. Please advise your wards to take the necessary precautions after school hours; this will help us maintain the students' safety. We appreciate your cooperation in this matter.
5. **Promotion policy:** All students and parents are encouraged to read the school's promotion policy, which is available on the school website. 75% attendance is mandatory for promotion to the next grade. Parents are also encouraged to join parent-teacher association for the year 2024-25.

Thank you for your continued support and cooperation.

With best Regards

  
**Shaik Shamim Saheb**  
**Principal**

Cc: Chairman / The President / All HOS / Administration / Accounts Section /  
Facility officer/ Transport operating officer / Hills Engineering